



Hoosick Area Partnership for Parents and Youth

Community Survey

How difficult is it for under 21-7year olds in your community to. . . .	Easy	Somewhat Difficult	Difficult	Very Difficult	Don't Know
Buy beer, wine or hard liquor at a store					
Ask an older sibling to buy it for them					
Ask an older person to buy it for them					
Order a drink at a bar					
Sneak alcohol from their home or a friend's home					
Find a party that has alcohol they could drink					

How concerned are parents in your community that their child will. . . .	Not at all Concerned	Slightly Concerned	Moderately Concerned	Very Concerned	Don't Know
Use tobacco					
Use alcohol					
Use Marijuana					

What attempts should parents make to control access to alcohol at home?	Yes	No
Establish family rules about alcohol use		
Monitor the alcohol supply		
Keep alcohol locked up		
Other (explain):		

Is it ok for youth in your community to. . .	OK	If OK, at what age?	Not OK
Smoke cigarettes			
Drink at family celebrations			
Drink at parties if they don't get drunk			
Drink occasionally if supervised by an adult			
Drink if they don't drive			
Smoke marijuana for social reasons			

As a community, what should be done to address the issue of underage alcohol, marijuana and tobacco use?	Yes	No	Not Sure
Stricter enforcement of youth offenders by the police			
Stricter enforcement of vendors who sell alcohol & tobacco			
Stricter penalties for youth who use			
Stricter penalties for vendors who sell alcohol & tobacco			
Stricter penalties for adults who provide alcohol/drugs to youth			
Stricter enforcement at events where alcohol is served			
Reduce amount of alcohol and tobacco advertising			
Would you support Social Host Legislation which holds adults legally responsible for allowing youth to consume alcohol on their premises in Hoosick? (<i>The Village has already passed it</i>)			

If you have a child under the age of 21 would you or have you ever done any of the following?	Yes	Maybe	No	Have you done this?	
				Yes	No
Call the house of a party your child was attending to confirm it was chaperoned?					

Offer to help a parent you don't know chaperone a party at their house?	
Ask your child to call you to pick them up if there was alcohol or other drug use at a party?	
Ask your child to use parents/sports/school group as an excuse as to why they won't drink or use other drugs?	
Call the parents of your child's friend to confirm they were home when your child was "hanging out" at their house?	
Call another parent to tell them that their student might be using or distributing alcohol or other drugs, if you suspected it to be true?	

Additional Comments: _____

Please return the survey to:



Hoosick Area Partnership for Parents and Youth
PO Box 492
Hoosick Falls, New York 12090
Att'n Joyce N. Davis

August 2006 Hoosick Youth Survey Summary

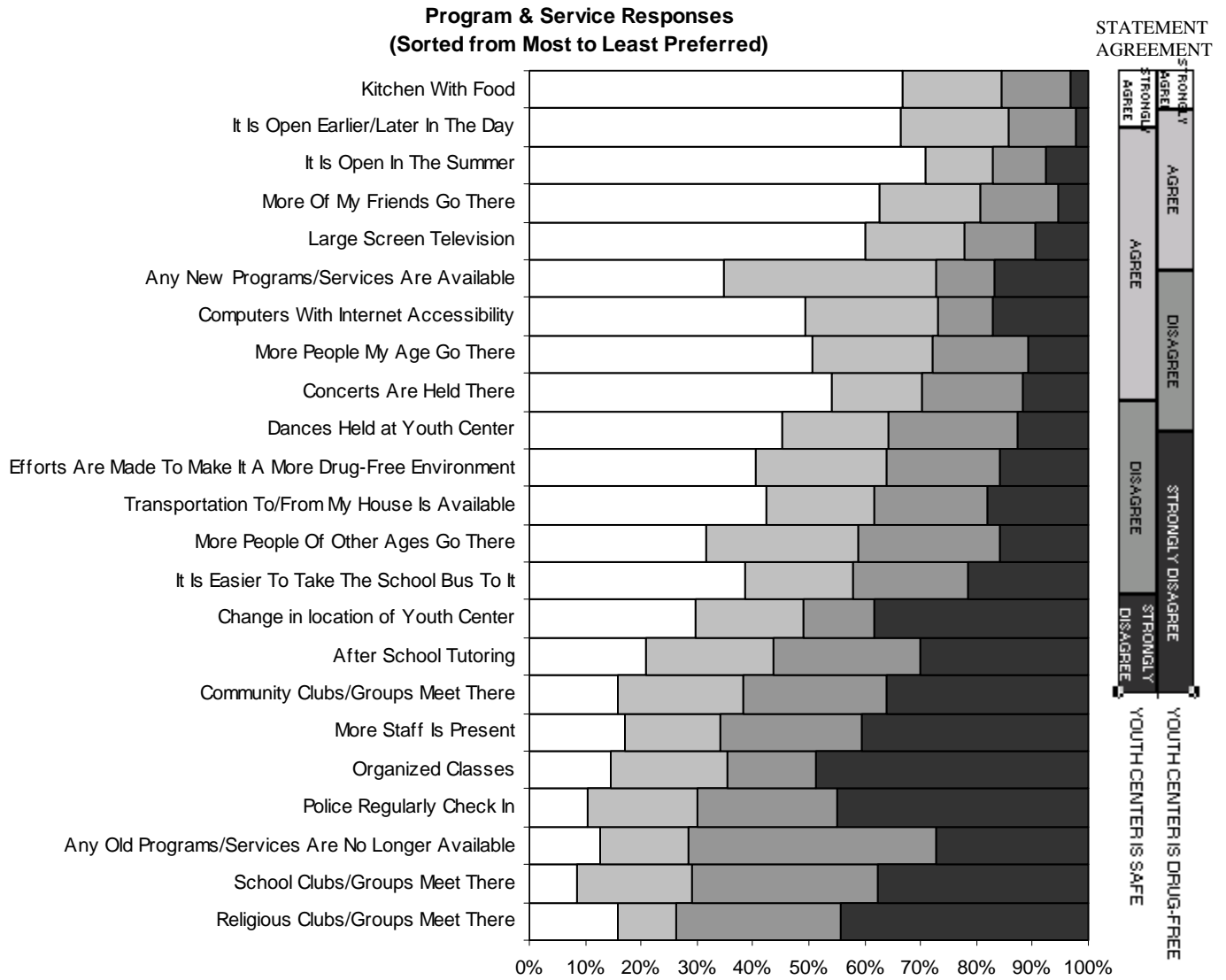
Program & Service Preferences

Program results (bottom left chart) are sorted from those of highest to lowest preference. Respondents showed solid backing broad reforms such as drug-free efforts and operation hours changes as well as particular service changes such as adding a stocked kitchen and computers with Internet. The prospect of moving the youth center showed considerable opposition. Thirty-eight (38) percent opposed a change in location.

Differences of opinion appeared between younger and older respondents. Those in middle school or underclassmen perceived less of a drug problem and had a stronger aversion to authority and security measures at the center. Respondents from the Village who frequent the youth center showed stronger aversion to organized activities, a location change, and security measures.

Perception of Safety and Drugs at Youth Center

Perception of drug prevalence and safety at the youth center (bottom right chart) provokes surprise to much of the community. Forty-seven (47) percent of respondents disagreed or strongly disagreed with the statement, "The Youth Center is a safe environment." Sixty-six (66) percent of respondents strongly disagreed or disagreed with the statement, "The Youth Center is a drug-free environment." Clearly monitoring methods of the youth need to be changed.



Hoosick Community-Wide

Code of Conduct



Hoosick Area Partnership for Parents and Youth

Adapted from, **CODE: ONE THAT WORKS**

©Copyright John Underwood 2005
American Athletic Institute
Chemical Health Standards

FOR

SUBSTANCE USE BY YOUTH

A FUNCTIONAL EXTRACURRICULAR ACTIVITIES CODE

July, 2007

Made Possible by a SAMHSA Drug Free Community Support Program Grant

TABLE OF CONTENTS

	Page
Table of Contents	2
Preamble	3 -5
Six Pillars of Character	4 - 5
Cornerstones Of The Hoosick Community Code Of Conduct	6 -
I. Mission Statement	6
II. Statement of Philosophy	6
III. Statement of Purpose	6 - 7
II. Program Goals	7 - 10
III. Town of Hoosick Code of Conduct Principles	10
School/Community Organization Activities Codes Of Conduct	11 - 20
I. Mission Statement	11 -12
II. Goals and Objectives	12
III. School Attendance	12 – 13
IV. Conduct of Our Youth	13
V. Supreme Court Upholds Codes for Youth	13
VI. New York State Upholds Codes for Youth	13 - 14
VII. Drug Use Extracurricular Activity and Society	14 - 17
VIII. Parent Letter	17 - 19
IX. Youth Letter	18 – 20
FORMS	21
I. Acknowledgement of Receipt of Hoosick Community Code of Conduct Handbook	22
II. Coach/Teacher/Advisor Hoosick Community Code of Conduct	23 -24
III. Fan Adult Stakeholder Hoosick Community Code of Conduct	24
IV. Coach/teacher/Advisor Hoosick Community Code of Conduct Contract	25
V. Parent Hoosick Community Code of Conduct Contract	26
VI. Student Hoosick Community Code of Conduct Contract	27 – 28
VII. Hoosick Community Member Hoosick Community Code of Conduct Contract	29
VIII. Student Notice of Intended Denial of Participation in Extracurricular Activities	30
IX. Parent Notice of Denial of Participation in Extracurricular activities	31
X. Notice of Decision of Appeals Board	32
XI. Notice of Intended Permanent Denial of Participation in Extracurricular Program	33
XII. Notice of Permanent Denial of Participation	34

Hoosick Community Code of Conduct

PREAMBLE

At its best, youth programs can hold intrinsic value for our society and community. They are a symbol of core principles of character and positive youth behavior.

Such programs are of great value to generations of participants. Our intent is not to simply offer activities, but to teach through those activities, values and character to our youth. It is our obligation to set standards of behavior in order to offer programs of excellence.

In the belief that the impact of our programs for youth can and should enhance the character and uplift the ethics of our community, we seek to establish a framework of principles and a common language of values that can be adopted and practiced widely.

IT IS THEREFORE AGREED:

1. The essential elements of character-building and ethics for youth are embodied in the concept of six core principles: trustworthiness, respect, responsibility, fairness, caring, and good citizenship. The highest potential for youth is achieved when they reflect these "six pillars of character."
2. It is the duty of community leadership to promote and foster good character by teaching, enforcing, advocating and modeling these ethical principles.
3. To promote and foster the development of good character, community programs must be conducted in a manner that enhances the mental, social and moral development of youth and teaches them positive life skills that will help them become personally successful and socially responsible.
4. Participation in community programs is a privilege, not a right. To earn that privilege, youth must conduct themselves, at all times, as positive role models who exemplify good character.
5. Community programs should establish standards for participation by adopting codes of conduct for all stakeholders that impact the quality of community programs.
6. All community youth participants must consistently demonstrate and demand scrupulous integrity and observe and enforce the spirit as well as the letter of the rules.
7. The importance of character and ethics should be emphasized in all communications relating to the recruitment of youth, including promotional and descriptive materials.
8. In recruiting young people, we must specifically determine that the youth are seriously committed to the clear and consistent boundaries of behavior and have or will develop character to be a positive member of our community.

9. The highest administrative officer of organizations that offer community programs must maintain ultimate responsibility for the quality and integrity of those programs. Such officers must assure that education and character development responsibilities are not compromised to achieve performance goals and that the academic, emotional, physical and moral well-being of youth is always placed above desires and pressures to win or achieve.

10. The faculties of educational institutions must be directly involved in and committed to the success of youth and the character-building goals of the community.

11. Everyone involved in programs - including parents, spectators, associated student body leaders and auxiliary groups - has a duty to honor the traditions of the programs and to treat other participants with respect. Adult Youth Leaders have a special responsibility to model respectful behavior and the duty to demand that youth refrain from disrespectful conduct, including verbal abuse of others, profane or belligerent trash-talking, taunting and inappropriate displays..

12. The leadership of community programs at all levels must ensure that Adult Youth Leaders, whether paid or voluntary, are competent to work with youth. Minimal competence may be attained by training or experience. It includes basic knowledge of: 1) the character-building aspects of youth programs, including techniques and methods of teaching and reinforcing the core values comprising good character.

13. Because of the powerful potential of youth programs as a vehicle for positive personal growth, a broad spectrum of programs experiences should be made available to all of our diverse communities.

14. To safeguard the health of youth and the integrity of the programs, youth programs must discourage the use of alcohol and tobacco and demand compliance with all laws and regulations, including those relating to the use of drugs.

15. The profession of youth mentoring is a profession of teaching. In addition to teaching the mental and physical dimensions of their programs, Adult youth leaders, through words and example, must also strive to build the character of their youth participants by teaching them to be trustworthy, respectful, responsible, fair, caring and good citizens.

Six Pillars of Character

Trustworthiness

Be honest • Don't deceive, cheat or steal • Be reliable — do what you say you'll do • Have the courage to do the right thing • Build a good reputation • Be loyal — stand by your family, friends and country

Respect

Treat others with respect; follow the Golden Rule • Be tolerant of differences • Use good manners, not bad language • Be considerate of the feelings of others • Don't threaten, hit or hurt anyone • Deal peacefully with anger, insults and disagreements

Responsibility

Do what you are supposed to do • Persevere: keep on trying! • Always do your best • Use self-control • Be self-disciplined • Think before you act — consider the consequences • Be accountable for your choices

Fairness

Play by the rules • Take turns and share • Be open-minded; listen to others • Don't take advantage of others • Don't blame others carelessly

Caring

Be kind • Be compassionate and show you care • Express gratitude • Forgive others • Help people in need

Citizenship

Do your share to make your school and community better • Cooperate • Get involved in community affairs • Stay informed; vote • Be a good neighbor • Obey laws and rules • Respect authority • Protect the environment

CORNERSTONES OF THE HOOSICK CODE OF CONDUCT PROGRAM

MISSION STATEMENT of the HOOSICK CODE OF CONDUCT

The mission of the Hoosick Code of Conduct is to foster the quest for excellence by creating an educational and competitive experience within an atmosphere of sportsmanship/group building. We strive to develop and realize individual and group potential by promoting high standards of trustworthiness, respect, responsibility, fairness, caring and citizenship.

STATEMENT OF PHILOSOPHY

_____ school/community organization understands that extracurricular activities are a significant part of the educational process. The combination of academics and extracurricular activities enhances the quality of students' lives and expands their options for learning and personal growth. Extracurricular activities provide an educational opportunity in which students can learn essential life lessons beyond those that can be learned in an academic classroom.

This reflects our belief that the essential requirement for group work, the mental and physical challenges of training and competition, and the experience of winning and losing graciously and respectfully are important life lessons in every student's developmental experience. These lessons will serve students well in their future beyond.

Developing good character habits requires time and effort. Coach/teacher/advisors, parents and other stakeholders can help students develop such habits by continually discussing, modeling and reinforcing the desired attitudes and beliefs over time.

We also understand that participation on an extracurricular group or groups demands a commitment that involves both dedication and sacrifice. This is required of not only youth, but also the coach/teacher/advisors and parents.

STATEMENT OF PURPOSE

First, it defines the positive expectations that we have for coach/teacher/advisors, parents and youth. The common values in our program need to reflect shared goals and a framework of principles agreed upon by the stakeholders' need for active support from other stakeholders, such as the board, administration, other staff of the schools and community organizations and the community as a whole.

Second, as in a clearly laid out playing field, it defines how we as a community will establish and maintain a healthy environment in which youth can mature in, through extracurricular activities, while considering the responsibilities of all stakeholders:

Third, this extracurricular Code is meant to be a useable, dynamic document to guide the educational process through Extracurricular Programs. It defines the mission, philosophy, goals and parameters of the program, and the following priority activities:

1) Before extracurricular activity begins – Coach/teacher/advisor and youth discuss their expectations for the group; define ‘success’ and set goals for individuals and groups for the season ahead; communicate with parents. Create a climate of KNOWLEDGE UNDERSTANDING AND AGREEMENT WITH ALL STAKEHOLDERS

2) During the activity – physical and character training; striving for excellence in performance and attitude; communicating with parents; encouraging parents and other stakeholders to support and model the character we are trying to instill in students (see “parent’s code” below) help youth improve in skill and performance. Strive to succeed and win.

3) After the completion of the extracurricular activity – encouraging youth to maintain a high level of personal commitment to both physical and character development to maintain lifestyle and exemplify character.

4) Boundaries – establishing the positive behavioral and achievement expectations, while defining the consequences for behavior that is ‘out of bounds.’ Make all stakeholders realize the necessity of such boundaries and also that consequences are binding.

Overall Extracurricular Program Goals

Research tells us that the most important reasons why students participate in extracurricular activities are for:

1. Enjoyment (FUN!)
2. Participation (in practice and contests)
3. Personal improvement (skills of the sport/activity and in performance)

Therefore the primary goals of the _____ extracurricular Program are to:

- Offer students an enjoyable experience;
- Provide the greatest opportunity possible for youth to participate in both practice and competitions.
- Promote personal improvement in skills, physical condition, performance and knowledge of the activity; AND
- Promote programs of excellence which will accomplish the above and lead to success on and off the playing field/theatre, class room, etc..

Our groups shall also pursue excellence at all times.

D. Stakeholder Expectations

We desire a Program of excellence and strive to win every contest in which our groups compete. Central to the goals of _____ School/Community Organization is the belief that extracurricular activities can and should enhance the character of our youth. We put forth the following as the positive character expectations we hold for the primary stakeholders in our extracurricular Program

:

The Six Pillars of Character

Trustworthiness

Be honest • Don't deceive, cheat or steal • Be reliable — do what you say you'll do • Have the courage to do the right thing • Build a good reputation • Be loyal — stand by your family, friends and country

Respect

Treat others with respect; follow the Golden Rule • Be tolerant of differences • Use good manners, not bad language • Be considerate of the feelings of others • Don't threaten, hit or hurt anyone • Deal peacefully with anger, insults and disagreements

Responsibility

Do what you are supposed to do • Persevere: keep on trying! • Always do your best • Use self-control • Be self-disciplined • Think before you act — consider the consequences • Be accountable for your choices

Fairness

Play by the rules • Take turns and share • Be open-minded; listen to others • Don't take advantage of others • Don't blame others carelessly

Caring

Be kind • Be compassionate and show you care • Express gratitude • Forgive others • Help people in need

Citizenship

Do your share to make your school and community better • Cooperate • Get involved in community affairs • Stay informed; vote • Be a good neighbor • Obey laws and rules • Respect authority • Protect the environment

We know that less than 2% of high school youth go on to play group sport/activities at the college level. Therefore, we understand that high school extracurricular activities provide a unique opportunity for the development of not only physical conditioning and extracurricular skill, but also character traits essential for success in life. To that end we challenge our youth to strive for the following:

Competence – the necessary level of knowledge and skill to sufficiently train and compete

- To develop the skills necessary to participate competently in the activity.
- To demonstrate knowledge of the rules and conventions of the activity.
- To demonstrate knowledge of the strategies of the activity.
- To demonstrate a level of physical conditioning and fitness sufficient to participate competently in the activity.
- To demonstrate knowledge of healthy behaviors including nutritional issues.
- To understand the necessity of abstaining from the use of alcohol, tobacco, and other drugs in order to achieve the positive benefits of extracurricular activities

Character - the pattern of beliefs, attitudes and therefore behavior that relates to moral strength, constitution and essential qualities that embrace the positive values of the Hoosick Community.

- To be dependable in fulfilling obligations and commitments.
- To accept responsibility for consequences of actions and not to make excuses or blame others.
- To strive to excel.
- To be committed.
- To persevere, give 100% effort and not give up in the face of setbacks.
- To demonstrate truthfulness.

- To play by the rules of the activity and not cheat.
- To control anger and frustration and refrain from displays of temper and bad language.
- To accept losing and winning graciously; to congratulate opponents, not sulk, or display other negative behaviors.

Civility – to demonstrate behavior that exemplifies appropriate respect and concern for others.

- To practice good manners on and off the field.
- To refrain from trash talk and other put-downs of opponents and group members
- To treat all persons respectfully regardless of individual differences
- to show respect for legitimate authority (e.g. Coach/teacher/advisor/ Officials Captains).
- To be fair and treat others as one wishes to be treated.
- To listen to and try to understand others.
- To be compassionate and sensitive to others.
- To actively support group members.

Citizenship – social responsibility as part of a ‘community.’

- To be faithful to the ideals of the activity including sportsmanship/playing fair.
- To keep commitments to group.
- To show group spirit, encourage others and contribute to good morale.
- To put the good of the group ahead of personal gain.
- To work well with group mates to achieve group goals.
- To accept responsibility to set a good example for group mates, younger YOUTH, fans and school community.

“Being the first to cross the finish line is only one phase of life. It’s what you do after you cross the line that really counts.”

Ralph Boston, Olympic Gold Medalist

Town of Hoosick Code of Conduct

It is our desire to have our programs known as class acts and to exhibit character in victory or defeat.

Principles

1. The rules of the activity are to be regarded as mutual agreement, the spirit or letter of which no honorable person would break. The stealing of advantage in sport/activities is theft.
2. No unethical or unsportsmanlike advantages are to be sought over others.
3. Unsportsmanlike or unfair means are not to be used.
4. Visiting groups are to be honored guests of the home group, and should be treated as such.
5. No action is to be taken nor course of conduct pursued which would seem unsportsmanlike or dishonorable.

6. Remember a student spectator represents his/her school/community organization the same, as does the participant.
7. Any spectator who continually evidences poor behavior should be requested not to attend future events/activities..
8. Decisions of officials/teachers/advisors are to be abided by, even when they seem unfair.
9. Officials and opponents are to be regarded and treated as honest in intentions. In activities when opponents conduct themselves in an unbecoming manner, and when officials are manifestly dishonest or incompetent, future relationships with them should be avoided.
10. Good points in others should be appreciated and suitable recognition given.
11. The practice of "booing" is regarded as discourteous.

ABOUT OUR HOOSICK CODE

SCHOOL/COMMUNITY ORGANIZATION POLICIES

MISSION STATEMENT

It is the mission of the _____ School /Community Organization to educate all of our students in a learning environment that prepares them to meet life's challenges.

EXTRACURRICULAR ACTIVITIES

The _____ Board believes that the goals and objectives of this district/organization are best achieved by a diversity of learning experiences, some of which are more appropriately conducted outside of the school. All learning experiences offered by the schools of this community, curricular and co-curricular, should be planned and integrated toward the attainment of the community's objectives.

PARTICIPATION IN EXTRACURRICULAR PROGRAMS

The Board requires equal opportunity for every student of the community. In every way possible this policy must communicate that each student has equal access to every program of the school/community organization and that those opportunities be non exclusionary and fair for all to try out.

It is understood that elections, tryouts, and auditions are necessary for an organization whose numbers of participants must be limited. It is also understood that criteria for selection must apply to all candidates.

Hoosick Code of Conduct

The _____ School /Community Organization believes that a dynamic program of excellence in extracurricular activities is vital to the educational development of the student.

The _____ School/Community Organization Extracurricular Activities Program should provide a variety of experiences to enhance the development of positive student habits and attitudes that will prepare them for adult life in our society. We live in one of the most competitive societies in the world and extracurricular activities can be a valuable classroom to learn lessons of value.

Extracurricular activities are an important part of the total school/community organization program which works in conjunction with the other educational experiences to provide students the environment and opportunity to develop as better citizens. This opportunity is a **privilege** that carries with it responsibilities to the school/community organization, to the sport/activity, to other students, to the community and to the youth themselves. These experiences contribute to

the development of learning skills and emotional patterns that enable the student to achieve maximum benefit from his or her education.

The Board recognizes the value of a program of extracurricular activities as an integral part of the total experience to all students of the community. Therefore, the Board shall provide as comprehensive an Extracurricular Program as is financially and practically possible.

The Chemical Health policy at _____ School/Community Organization is in effect year round, and effects all extracurricular activities and over periods when school is not in session. There is a reason for this... We care about the welfare of our youth. We also demand a commitment from you if you want to be involved in the extracurricular Program at _____ School/ Community Organization.

EXTRACURRICULAR GOALS AND OBJECTIVES

Our Goal – The student shall become a more effective citizen.

Our specific Objectives – The student shall learn:

- A. To work with others – In a democratic society a person must develop self discipline, respect for authority, and the spirit of hard work and sacrifice.
The group and its objectives must be placed higher than personal desires.
- B. To be successful – Our society is very competitive. We do not always win, but we succeed when we continually strive to do so. You can learn to accept defeat only by striving to win with earnest dedication. Develop a desire to excel.

ACADEMIC ELIGIBILITY

Remember that you are a Student first and an Athlete/Performer/Organization Member second. Your education is the highest priority. It is the intent of the _____ School/Community Organization to insure that academic status must be maintained in a sufficient and successful level in order to participate as a member of any extracurricular group.

- A. To be eligible for extracurricular activities, a full-time student must maintain sufficient academic status, as outlined in the _____ School/Community Organization.
- A. Eligibility shall be cumulative from beginning of a grading period and shall be reported and reviewed on a weekly basis as outlined by the _____.
- B. The academic eligibility requirements are applicable to all students in the extracurricular program in grades 7 through 12 in the Hoosick Community,.

SCHOOL ATTENDANCE

A student must be present in homeroom when attendance is taken in order to participate in an extracurricular contest or practice that day. An exception will be made if the student

has an approved medical or legal appointment, field trip, or educational trip, in which case, the student must present a signed note from the parent/guardian.

If a student is absent the last school day before an activity on a non-school day, the student must have administrative permission to participate. It is recommended that the Head Coach/teacher/advisor call the parent/guardian.

HOOSICK CODE OF CONDUCT

CONDUCT OF OUR YOUTH

A firm and fair policy of enforcement is necessary to uphold the regulations and standards of the school/community organization. The community, school administrators and the coach/teaching/advisor staff feel strongly that high standards of conduct and citizenship are essential in maintaining a sound program of extracurricular activities. The health, safety and welfare of the student, is our major consideration and transcends any other consideration.

All youth shall abide by the Hoosick Code Of Conduct, which will earn them the honor and respect that participation and competition in the interscholastic program affords. Any conduct that results in dishonor to the athlete/performer, the group or the school will not be tolerated. Acts of unacceptable conduct, such as, but not limited to theft, vandalism, disrespect, immorality or violations of law, tarnish the reputation of everyone associated with the program and will not be tolerated. In the event that a student is arrested for a criminal offense, the student may be suspended from extracurricular activities participation both in practice or contests if it is determined that the nature of that offense places the other group members in jeopardy or may endanger their health, safety or welfare.

SUPREME COURT UPHOLDS CODES FOR YOUTH

Sport/activity specific Athletic Codes of Conduct have been upheld five times by the Supreme Court of the United States of America. That is referred to as a shutout! The basis for that support is due to the fact that in athletics we must insure the health and safety of those that partake in such activities.

NEW YORK STATE EDUCATION UPHOLDS CODES FOR YOUTH

Secondly, in New York State, Athletics is part of the New York State Department of Education. In the year 2001 interscholastic athletic activities was adopted under the Educational Framework for Athletic, making these experiences educationally based.

Athletic activities is not an Extra-Curricular Activity in NYS (For the purposes of this document Hoosick will call school sports activities extracurricular activities.)

From N.Y. State Department of Education 2001

(EFA) Educational Framework for Interscholastic Athletic/After School Activity Programs

To identify educational expectations for school based athletic/after school activities in response to SAVE legislation.

The basis for this code of conduct for youth is in this domain and this statement...

Learning standard 2 for health, physical education and family and consumer sciences: a safe and healthy environment which calls for students to demonstrate personally and socially responsible behavior, to care and respect themselves and others, to recognize threats to the environment, and to demonstrate responsible personal and social behavior while engaged in physical activity.

TRAINING RULES AND REGULATIONS and THE LAW

First and foremost, the use of alcohol by anyone under the age of 21 years of age is against the law. Marijuana is an illegal drug, punishable by criminal arrest and prosecution.

NYS USE LAWS

A person under the age of 21 is guilty of a minor in possession, a misdemeanor, if that person attempts to purchase, purchases, or is found in possession of alcohol.

Our message to Youth is loud and clear and should be understood by all Stakeholders “NO USE”.

DRUG USE EXTRACURRICULAR ACTIVITY AND SOCIETY

Recreational drug use although present in society, is unacceptable in the lifestyle of any youth.

The use, abuse and misuse of drugs, alcohol and tobacco are major problems for all segments of modern-day America. Athletes are in fact more likely to use or abuse chemical substances than the general student population. The student athlete, performer, group member does

occupy a special position in the school and community environment. Each student must maintain a high degree of physical fitness and alertness to perform to his/her optimal capacity and with the greatest degree of safety in his/her chosen sport/activity. He/she must, therefore, adhere to a self-imposed discipline and demonstrate the highest standards of ethical behavior in his/her chosen sport/activity. The fact that athletes, performers, etc., are held in such high regard in our society, whether this is right or wrong, places them in a position where they are viewed as role models for peers and others within the surrounding communities.

These and other demands placed upon you as a student athlete/performer by the school and community make it essential that you exist in a drug-free environment. This environment does not end at the school property line. Remember that the intent of this program regarding substance abuse is not punitive; it is preventive. It is designed to ensure that you remain drug-free and, in so doing, continue as a youth in your chosen sport/activity at _____ School/Community Organization, continuing to benefit in the mental, social and physical health associated with the participation in organized extracurricular activities. We, as coach/teacher/advisor, educators and administrators, recognize all the positive aspects of participation in extracurricular activities. But these benefits can truly only be realized in a drug-free environment. The many benefits of extracurricular participation would soon be diminished if we accepted the inclusion of drugs, alcohol and tobacco into our extracurricular programs. For this reason, the use of these substances must not be allowed. We cannot permit the use of these substances by a small minority of youth (even though extracurricular activities may be good for them) to lessen the values of our extracurricular programs for the majority of youth who are remaining drug-free and enjoying the full benefits of their participation. We, as well as your parents and families, are most interested in your health and welfare and to that end have developed this program.

TODAYS CHALLENGES

The use and abuse of drugs, alcohol and tobacco are problems that know no boundaries in modern-day populations and youth are no exception. Youth are actually more at risk to use or abuse chemical substances than the general student population. The student athlete/performer is quite often a focal point in community events. The public envisions these youth as healthy and safe. Again it is in reality a fact, that youth and the culture of drug use in extracurricular activities not only exists but flourishes. A student athlete/performer must maintain a high degree of physical and mental fitness to perform to his/her highest capacity and performance potential. It is required therefore that youth adhere to a self-imposed discipline and demonstrate the highest standards of both healthy and ethical behavior in their lifestyle. The fact that these youth are held in such high esteem in our society, places them in a position where they are viewed as role models for peers and others within the surrounding communities. Youth athletes and performers

are ambassadors of our community and are associated with our community. It is in fact the communities that make available the opportunities for young people to pursue extracurricular activities.

Being involved in extracurricular activities comes with a price tag and that price is a commitment to the ideals of being a role model.. This Code of Conduct spells out for all stakeholders, the clear and consistent boundaries of our Extracurricular Program. To be successful we must agree to these provisions, have a sound knowledge of them, understand them and agree to them. They are the same for every youth involved in extracurricular activities. There will be no exceptions to the consequences for those who decide to violate this code.

These and other demands placed upon you as a student athlete/performer by the school and community make it necessary that you exist in a drug-free environment. This environment does not end at the school/community organization property line. Remember, the intent of this program regarding substance abuse is not punitive; it is preventive. It is designed to ensure that you remain drug-free and, in so doing, continue as a student in your chosen sport/activity at _____ School/ Community Organization, continuing to benefit in the mental, social and physical health associated with the participation in organized extracurricular activities. We, as coach/teacher/advisor/advisors/advisors, educators and administrators and parents recognize all the positive aspects of participation in extracurricular activities. However, these benefits can only be realized in a drug-free environment. The many benefits of extracurricular participation would soon be diminished, if we accepted the use of drugs, alcohol and tobacco by youth in our extracurricular programs. For this reason, the use of these substances must not be allowed. We cannot permit the use of these substances by any student. This would compromise the lessons and values of our extracurricular programs for the all of our youth and stakeholders who are remaining drug-free and enjoying the full benefits of their participation. We, as well as your parents and families, are most interested in your health and welfare and to that end have developed this program.

DRUG-FREE STATUS REQUIREMENT

All youth are required to maintain a drug-free status in order to insure their continued and uninterrupted participation in their chosen extracurricular activities and to insure health, safety and welfare. In order to protect our youth, coach/teacher/advisors are instructed to look for and recognize any signs or symptoms of violations of this required drug-free status. When a student is suspected of violating his/her drug-free status, his/her coach/teacher/advisor must follow the appropriate and departmental approved procedures, remedies and penalties for the offense.

The community of Hoosick is concerned with the health habits of youth and is convinced that extracurricular activities and the use of these substances are not compatible. It is also a fact that when students have a strong interest to participate in extracurricular activities, their desire to use these substances is greatly reduced.

Students have to decide if they want to be involved in extracurricular activities. If you do wish to be involved in extracurricular activities, you must make the commitment. These are conditions for involvement in our programs.

A big part of this commitment is following a simple set of training rules, which the community organizations and schools believe to be fair.

INTRODUCTION

To the parent:

This material is presented to you because your son or daughter has indicated a desire to participate in extracurricular activities and you have expressed your willingness to permit her/him to participate. We believe that participation in extracurricular activities provides a wealth of opportunities and experiences which assist students in personal development. It should be recognized that involvement in extracurricular activities is a privilege.

A student who elects to participate in extracurricular activities is voluntarily making a choice of self-discipline and commitment. These are the reasons we place conditions on involvement, as the health and safety and welfare of youth must be our first priority. Good training habits and lifestyle are necessary for us to insure this experience. Failure to comply with the rules of training and conduct means exclusion from the group. This concept of self-discipline and commitment is tempered by our responsibility to recognize the rights of the individual within the objectives of the group and the program. There is no place in school/ community organization extracurricular activities for students who will not discipline their minds and bodies for rigorous competition. This decision is not ours alone but that of the Supreme Court of the United States, as there have been challenges to athletic codes on five occasions and the Supreme Court has ruled in favor of such codes on each occasion under the premise that athlete's' safety and health must be insured. Challenges to the code shall be considered, but no consideration shall be given to any party or stakeholder who will not agree to such provisions.

It is the role of the community organizations/schools to establish and maintain rules that govern the spirit of training/participation and competition for the school/ community organization. These are the clear and consistent boundaries that insure the success of our young people. These rules need a broad basis of community support, which is achieved only through communication to the parent, the coach/teacher/advisor, the youth and fans. It is our hope to accomplish this objective through this extracurricular publication for youth and parents.

YEAR ROUND ON AND OFF LOCATIONS OF COMPETITION/PERFORMANCES, ETC.

This status must be maintained year round, in and out of season, on and off the locations of competition/performances, etc. We in no way concede that such rules end at the confines of the property or outside of the supervision or authority of the schools, community organizations., nor

shall we expect youth to follow these standards during the activity season and then give them any green light to partake in such behaviors out of season or during the summer. The community is entrusted to educate and teach our youth and to maintain clear and consistent boundaries for them. Out of season violations reported shall be investigated and consequences for violations shall be faced prior to future involvement.

VIGILANCE

In order to protect our youth, coach/teacher/advisor, parents and any other stakeholder are instructed to look for and recognize any signs or symptoms of violations of this required drug-free status and to report such violations to the appropriate person.

The following general procedures will occur if you are suspected of violating your drug-free status.

- Your coach/teacher/advisor and extracurricular director will interview you as to the reason(s) for suspected drug free violations in an effort to confirm or refute the suspicion.
- There will be parental notification if the interview with you does not succeed in obtaining the confirmation or exoneration of the suspected violation.
- The principal/director will be notified.
- The coach/teacher/advisor and extracurricular director will further investigate through interviews with those who may be aware of violations first-hand, those who may have limited knowledge of the violations, or those who may be involved with such violations.
- Any and all allegations of violations of your drug-free status will be seriously addressed and investigated.
- The approved and appropriate remedies and consequences for the type of violation will be applied and enforced.

To the youth:

Being a member of a _____ extracurricular group is a fulfillment of an early ambition for many students. The attainment of this goal carries with it certain traditions and responsibilities that must be maintained. A great extracurricular tradition is not built overnight; it takes the hard work of many people over many years. As a member of an interscholastic group/community organization/drama or other club of the _____, you have inherited a wonderful tradition, which you are challenged to uphold. Like anything of value, it comes with a price tag. That price tag is a commitment from you to follow established rules. By participating in extracurricular activities to the greatest extent of your ability, you are contributing to the reputation of your school/community. We base our success on two separate venues, #1.the process, (what you can learn through extracurricular activities that can be used throughout life) and #2 the product (the win/loss/success records of our groups). Those groups have as their goal to achieve and to compete at the best possible level, in every contest. It is our deepest goal, that there is always a balance between these two areas.

Our tradition has been to win/participate with honor, to develop young people of character, that our community has pride in, on and off the field/performing area. We desire to win/succeed, but

only with honor to our youth, our schools and our community. Such a tradition is worthy of the best efforts of all concerned.

Again, you as a student must understand that this substance abuse program is not designed to be a punishment but a deterrent to your becoming involved in the risky and dangerous behaviors that are associated with the use and abuse of the drugs, alcohol and tobacco. It is also to insure that you have the best possibilities to succeed in your extracurricular activity and to learn the valuable lessons that extracurricular activities can teach. Because you're mental and physical well-being is essential to your success we want you to reach your full potential. This can only be fully realized if you remain drug-free. We are asking for your help and cooperation in achieving a totally drug-free extracurricular Program. We are committed to providing such an atmosphere for our youth. Therefore, we are asking you to become an active part of the solution, not to become part of the problem. Your active participation in remaining drug-free throughout your extracurricular career at _____ school/ community organization is greatly appreciated. The benefit will be in the experience you will have.

It will not be easy to contribute to such a great extracurricular tradition. When you participate in the program at _____ we assume that you not only understand our traditions, but also are willing to assume the responsibilities that go with them. However, the contributions you make should be a satisfying accomplishment to you and your family and our community. Whether right or wrong, society holds high visibility youth in esteem and your behavior at all times is under scrutiny.

RESPONSIBILITY

You are also expected to share in the responsibility for such an opportunity that is provided, that shall include:

Responsibilities to Yourself: The most important of these responsibilities is to broaden and develop strength of character. You owe it to yourself to derive the greatest benefit from your school and extracurricular experiences. To live a healthy lifestyle and to respect your health both physically and mentally at all times.

Responsibility to your Academic Studies

Your academic studies, and your participation in other extracurricular activities as well as sport/activities, prepare you for your life as an adult. Extracurricular activities while very important to many young people, is only a small part of life. Realize also how few athletes/performers/youth make it to the collegiate level and beyond.

Responsibilities to Your school/ community organization: Another responsibility you assume as a group member is to your school/ community organization. Hoosick cannot maintain its position as having outstanding schools/community organizations/sports teams unless you do your best in the activity in which you engage.

Responsibility to your Community

The community and school tax monies make many of these extracurricular experiences possible. For that reason, we must remember that we hold a clear and paramount responsibility to our community. You assume a leadership role when you are in the extracurricular group. The student body and citizens of the community know you. You are very visible with the spotlight on you. The student body, the community and other

communities judge our schools/community by your conduct and attitude, both during and after the activity. Because of this leadership role, you can contribute significantly to school spirit and community pride. Our desire is that our youth are a class act, not for the fact that we win rather that we are known as a program of character and excellence. Make Hoosick proud of you and your community proud of your school/community organization/club, by your consistent demonstration of these ideals.

Responsibility to Others: As a group member you also bear a heavy responsibility to your home. If you never give your parents anything to be ashamed of, you will have measured up to that ideal. When you know in your heart that you have lived up to all of the training rules, that you have performed to the best of your ability everyday and that you have performed “all out”, you can keep your self-respect and your family can be justly proud of you, win or lose.

Responsibility to Younger youth

The younger students in the _____ are watching you. They know who you are and what you do. The older upper-class youth are role models for the young youth that will come after you. Make them proud. Be an example. They will copy you in many ways. Do not do anything to let them down. Set good examples for them.

FORMS

ACKNOWLEDGEMENT OF RECEIPT OF HOOSICK EXTRACURRICULAR HANDBOOK

PLEASE DETACH THIS PAGE AND RETURN TO YOUR COACH/TEACHER/ADVISOR

Parent/Guardians must understand and agree to the conditions for involvement for their son or daughter in order for them to participate in extracurricular activities.

The parent(s) or guardian(s) shall read all of the enclosed material and acknowledge understanding of the extracurricular activities eligibility rules and policies. The parent(s) or guardian(s) shall sign and return the Responsibility Acknowledgement Agreement to the Extracurricular Activities Department prior to participating in any auditions, practice or contests.

I have read the Hoosick Code of Conduct including the rules, regulations and policies. I fully understand its meaning and consequences and support its enforcement by persons responsible.

Please sign and return to your coach/teacher/advisor. This needs to be done only once during your career at _____ school/community organization. This form will be kept on file.. Thank you for your cooperation and support. You may not participate in extracurricular activities until this form is signed and returned to your coach/teacher/advisor.

_____ Signature Of Student

_____ Signature Of Parent Or Guardian

_____ Signature Of Coach/Teacher/Advisor

_____ Signature Of Appropriate Administrator

Received by the _____ Department

(Date)

COACH/TEACHER/ADVISOR HOOSICK COMMUNITY CODE OF CONDUCT

We understand that the Director and Coach/teacher/advisors are leaders, and are dedicated to more than winning a competition or excelling in an activity. As a leader and role model for students, the Coach/teacher/advisor will:

- Exemplify the highest moral character as a role model for young people.
- Recognize the individual worth and reinforce the self-image of each group member.
- Establish a realistic group goal or vision for each season and communicate that to the youth and parents.
- Encourage and assist group members to set personal goals to achieve their highest academic potential.
- Create a set of training rules for youth that reflect the positive values of abstaining from the use of alcohol, tobacco and other drugs (performance degrading substances).
- Strive to develop the qualities of competence, character, civility and citizenship in each group member.
- Provide a safe, challenging and encouraging environment for practice and competition.
- Gain an awareness of the importance of prevention, care and treatment of injuries.
- Respect the integrity and judgment of the officials/teachers/advisors.
- Teach and abide by the rules of the activity in letter and in spirit.
- Build and maintain ethical relationships with Coach/teacher/advisors and administrators.
- Strive for excellence in coaching/teaching/advising skills and techniques through professional improvement.
- Promote personal fitness and good nutrition.
- Be modest in victory/success and gracious in defeat.
- Reinforce our alcohol, tobacco and other drug-free policies by refraining from the use of any such substances before and during extracurricular activities or any event associated with youth including post season banquets, celebrations etc.

PARENTS CODE OF CONDUCT

We understand that parents play a vital role in the development of youth and the success of our Program. Therefore we encourage parents to:

- Be a positive role model through your own actions to make sure your child has the best extracurricular activities experience possible.
- Be a "group" fan, not a "my kid" fan.
- Weigh what your children say; they will tend to slant the truth to their advantage.
- Show respect for the opposing players/students, coach/teacher/advisors, spectators and support groups.
- Be respectful of all officials'/teacher's/advisor's decisions.
- Don't instruct your children before or after an activity/performance, because it may conflict with the coach/teacher/advisor's plans and strategies.
- Praise student-youth in their attempt to improve themselves as students, as youth and as people.
- Gain an understanding and appreciation for the rules of the contest/activity/event.

- Recognize and show appreciation for an outstanding play by either group.
- Help your child learn that success is experienced in the development of their skills and that they can feel good about themselves, win or lose, whether they perform or work behind the scenes..
- Take time to talk with coach/teacher/advisor/s in an appropriate manner, including proper time and place, if you have a concern. Be sure to follow the designated chain of command.
- Please reinforce our alcohol, tobacco and other drug-free policies by refraining from the use of any such substances before and during extracurricular activities contests or any event associated with youth including post season banquets, celebrations etc
- Remember that a ticket to a school event is a privilege to observe the contest

FAN ADULT STAKEHOLDER CODE OF CONDUCT

We understand that the larger community has an interest and investment in the success of our extracurricular activities program. These other adults in the community can play a key role in reinforcing the educational goals of our Program. Therefore we encourage these important Program supporters to:

- Remember that a ticket to an extracurricular activities event is a privilege to observe the contest/performance/activity.
- Be a positive role model through their behavior at extracurricular activities.
- Show respect for the opposing players/students, coach/teacher/advisors, spectators and support groups.
- Be respectful of all officials' decisions.
- Recognize and show appreciation for an outstanding play/performance by either group.
- Praise youth in their attempt to improve themselves as students, as youth and as people.
- Gain an understanding and appreciation for the rules of the sport/activity/event.
- Please reinforce our alcohol, tobacco and other drug-free policies by refraining from the use of any such substances before and during extracurricular activities or any event associated with youth including post season banquets, celebrations etc and other events and
- **Never Serve Alcoholic Beverages To Youth Under The Age Of 21. It is against the law and you can be fined up to \$1,000 and sentenced to serve up to one year in prison if you are found guilty.**

**HOOSICK COMMUNITY CODE OF CONDUCT CONTRACT:
COACH/TEACHER/ADVISOR/ADVISOR/TEACHER**

Hoosick Coach/Teacher/Advisor Commitment

As the coach/teacher/advisor of the (boys and/or girls) _____ group, I am dedicated to more than the X's and O's of competition/performance. I know that less than 2% of high school youth go on to play group sport/drama/activities at the college level. Therefore, I understand that high school extracurricular activities provide students a unique opportunity for the development of not only physical conditioning and extracurricular activities skill, but also character traits essential for success in life. Recognizing my role as educator, leader and role model for students, for the next season I commit to:

- Exemplify the highest moral character as a role model for young people.
- Recognize the individual worth and reinforce the self-image of each group member.
- Establish a realistic group goal or vision for each season and communicate that to the youth and parents.
- Encourage and assist group members to set personal goals to achieve their highest academic potential.
- Create a set of training rules for youth that reflect the positive values of abstaining from the use of alcohol, tobacco and other drugs (performance degrading substances).
- Strive to develop the qualities of competence, character, civility and citizenship in each group member, as outlined in The Six Pillars of Character.
- Provide a safe, challenging and encouraging environment for practice/competition/performance at events..
- Gain an awareness of the importance of prevention, care and treatment of injuries.
- Respect the integrity and judgment of the activity officials/teachers/advisors.
- Teach and abide by the rules of the activity in letter and in spirit.
- Build and maintain ethical relationships with Coach/teacher/advisor and administrators.
- Strive for excellence in coach/teaching/advising skills and techniques through professional improvement.
- Promote personal fitness and good nutrition.
- Be modest in victory/success and gracious in defeat.

My signature below indicates my commitment to the above:

Date

Coach/teacher/advisor's Signature

Hoosick Community Organization/School

HOOSICK COMMUNITY CODE OF CONDUCT CONTRACT: PARENT

As a parent who is also committed to the education, maturity and extracurricular activities success of your child, I encourage you to make a formal commitment as described below. Our partnership together will increase the likelihood of a successful event/season, regardless of the final win/loss record of the group. I also ask you to note any expectations, goals or questions you have on the reverse side of this form so that I can consider them and respond where needed.

Coach/teacher/advisor _____

Parent's Commitment

I understand that as a parent I play a vital role in the development of my child's extracurricular activities ability and character, and therefore in the success of the Community's extracurricular activities program. Recognizing this role, I therefore commit to the following as a parent of a member of the (boys and/or girls) _____ group:

- Be a positive role model so that through my own actions I can help to make sure that my child has the best experience possible.
- Be a "group" fan, not a "my kid" fan.
- Weigh what my child says in any controversy, since it is normal for youth to tend to slant the truth to their advantage.
- Show respect for the opposing players/students, coach/teacher/advisors, spectators and support groups.
- Be respectful of all officials' decisions.
- Not instruct my child before or after a activity/event, because it may conflict with the coach/teacher/advisor's plans and strategies.
- Praise youth in their attempt to improve themselves as students, as youth and as people.
- Gain an understanding and appreciation for the rules of the sport/activity.
- Recognize and show appreciation for an outstanding performance by either group.
- Help my child learn that success is experienced in the development of his/her skills, and that he/she can feel positive about their skill development during the season, regardless of the group's record.
- Take time to talk with coach/teacher/advisors in an appropriate manner, including proper time and place, if I have a concern. I will respect the coach/teacher/advisor by following the designated chain of command.
- Support the alcohol, tobacco and other drug-free policies of our School/Community Organization by refraining from the use of any such substances before and during extracurricular activities. I will also support my child and hold him/her accountable for their commitment to non-use of substances as outlined in the Hoosick Community Code of Conduct.

My signature below indicates my commitment to the above.

Date

Parent/Guardian's Signature

Hoosick School/Community Organization

HOOSICK COMMUNITY CODE OF CONDUCT CONTRACT: STUDENT

As a member of the _____ group, I understand that you want to enjoy the season, participate as much as possible, and improve your abilities in this sport/activity...and give excellent performances. (I am committed to making those things happen, and to reach our group goals for the season.)

Your participation is dependent upon your willingness to work with me toward the goals below, and to live within the boundaries established in our School's/Community Organization's extracurricular activities code. The things below describe the areas of personal development to which I and the Community are asking you to make a commitment for the upcoming season. I also ask you to note any expectations, goals or questions you have on the reverse side of this form so that I can consider them and respond where needed.

Coach/teacher/advisor/advisor _____

Student's Commitment

I understand that participating in extracurricular activities gives me a special opportunity to develop not only my physical conditioning and skill, but also character traits I need for success in life. I therefore commit to strive for the following:

Competence – *The knowledge and skill I need to train and effectively participate*

- To develop the skills necessary to participate competently in the sport/activity.
- To demonstrate knowledge of the rules and conventions of the sport/activity.
- To demonstrate knowledge of the strategies of the sport/activity.
- To demonstrate a level of physical conditioning and fitness sufficient to participate competently in the sport/activity.
- To demonstrate knowledge of healthy behaviors, including nutritional issues.
- To understand the necessity of abstaining from the use of alcohol, tobacco, and other drugs in order to achieve the positive benefits of extracurricular activities.

Character – *My beliefs, attitudes and skills that support moral behavior and represent the positive values of _____ School/Community organization and the greater community.*

- To be dependable in fulfilling obligations and commitments.
- To accept responsibility for consequences of actions and not to make excuses or blame others.
- To strive to excel.
- To be committed.
- To persevere, give 100% effort and not give up in the face of setbacks.

HOOSICK COMMUNITY CODE OF CONDUCT CONTRACT: STUDENT (pg 2)

- To be honest.
- To play by the rules of the sport/activity and not cheat.
- To control anger and frustration and refrain from displays of temper and bad language.
- To accept losing and winning/succeeding graciously; to congratulate opponents, not sulk, or display other negative behaviors.

Civility – Behavior that shows respect and concern for others – treating them as I would want to be treated.

- To practice good manners on and off the field/stage, etc..
- To refrain from trash talk and other put-downs of opponents and group mates
- To treat all persons respectfully regardless of individual differences
- To show respect for legitimate authority (Coach/teacher/advisors, captains and officials).
- To be fair and treat others as one wishes to be treated.
- To listen to and try to understand others.
- To be compassionate and sensitive to others.
- To actively support group mates and others.

Citizenship – Understanding that being part of a group is about my responsibility to my group mates, and not just about what’s important to me:

- To be faithful to the ideals of the activity including sportsmanship.
- To keep commitments to my group.
- To show group spirit, encourage others and contribute to good morale.
- To put the good of the group ahead of my personal gain.
- To work well with group mates to achieve group goals.
- To accept responsibility to set a good example for group mates, younger youth, fans and school community.

My signature below indicates my commitment to the above and my willingness to live within the boundaries established in our Community-wide Hoosick Code of Conduct and to accept the logical consequences for violations.

Date

Student’s Signature

Athlete’s/Student’s Personal and/or Group Goals:

HOOSICK COMMUNITY CONTRACT: COMMUNITY MEMBER

Community Member's Commitment

We understand that as a part of our community, YOU have an interest and investment in the success of our Extracurricular Program and other after school activities. YOU play a key role in reinforcing the educational goals of our Program. Therefore we encourage you to commit to the following:

- Remember that a ticket to a school event is a privilege to observe the activity/event.
- Be a positive role model through their behavior at contests and other after school events.
- Show respect for the opposing players, coach/teacher/advisors, spectators and support groups.
- Be respectful of all officials' decisions.
- Recognize and show appreciation for an outstanding play/performance *by either group*.
- Praise youth in their attempt to improve themselves as students and as people.
- Gain an understanding and appreciation for the rules of the sport/activity.
- Reinforce the Hoosick Community's alcohol, tobacco and other drug-free policies by refraining from the use of any such substances before and during extracurricular activities, and
- **Never Serve Alcoholic Beverages To Youth Under The Age of 21. It is against the law and you can be fined up to \$1,000 and sentenced to serve up to one year in prison if you are found guilty..**

My signature below indicates my commitment to the above and my willingness to live within the boundaries established in the Hoosick Community's Community-wide Code of Conduct and to accept the logical consequences for violations.

Date

Community Member's Signature

**STUDENT NOTICE OF INTENDED DENIAL OF PARTICIPATION IN
EXTRACURRICULAR ACTIVITIES**

(Name of Student)

(Date)

You are hereby advised that it is possible you will be denied temporary participation in _____ for the following reasons:

(Nature of misconduct, date and time of occurrence and code section(s) violated.)

You will have an opportunity to meet with me to discuss this denial and to challenge the reason(s) for the action or otherwise explain your actions on _____, at _____
(date)

(time and place)

If you are denied participation you will be able to attend practices but cannot participate in contests/events/performances of the group.

Signature of coach/teacher/advisor

I have read, understand, and hereby acknowledge receipt of this notice of denial in extracurricular activities. I understand my acknowledgement does not constitute an admission of the alleged misconduct.

Signature of Student (Date)

Cc: Extracurricular Administrator

**PARENT NOTICE OF DENIAL OF PARTICIPATION
IN EXTRACURRICULAR ACTIVITIES**

(Student)

(Name of Parent, Guardian)

(Date)

(City)

(State)

You are hereby notified that your son/daughter has been denied temporary participation in _____ for _____.
(Sport/activity) (Length of Denial)

The denial begins on _____, ending _____.
(Date) (Date)

The incident which caused this action has been discussed with your son/daughter. This action was taken for the following reasons:

(The nature of misconduct, date and time of its occurrence, conduct code violated.)

During this denial, _____ is expected to attend practice, but he/she will not be permitted to participate in _____.
(Sport/activity)

You have the right to appeal this action to the school/community organization appeals board. Notification of your decision to appeal must be made within 72 hours of the date the denial is to begin. If you wish to appeal this matter, please contact me so that arrangements can be made.

If you have any questions about this situation, please contact me.

Sincerely,

Signature of coach/teacher/advisor

Cc: Extracurricular Activities Administrator
Superintendent/Director

**NOTICE OF DECISION OF APPEALS BOARD
DENIAL OF PARTICIPATION IN EXTRACURRICULAR ACTIVITIES**

(Student)

(Date)

(Name of Parent, Guardian)

(Address)

(City)

(State)

The Appeals Board held a hearing to review the denial of participation of _____ in _____.
(Student) (Sport/activity)

Following the hearing, the group took action to _____.
(affirm, reverse, or modify)

(If appropriate, state the nature of the modification or action)

Signature of Chairman of Appeals Board

- Cc: Student's file
- Members of Extracurricular Activities Committee
- Principal/Director
- Extracurricular Activities Administrator
- Superintendent/CEO

**NOTICE OF INTENDED PERMANENT DENIAL OF PARTICIPATION IN AN
EXTRACURRICULAR ACTIVITIES PROGRAM**

(Student)

(Date)

(Name of Parent or Guardian)

(Street)

(City) (State)

You are hereby advised that I will recommend that _____

(Student)
be permanently denied participation of the remainder of the year/season in

(Sport/activity/performance)

The reason(s) for this recommendation are as follows:

(Nature of misconduct, date and time of occurrence and code violated.)

You have a right to an appeal hearing with the appeals board to challenge the reason for this possible action. Please contact me to arrange a time for the hearing. The extracurricular activities appeal board will then make a recommendation to the appropriate administrator, who will then render a decision on the matter. You may request a time extension for the hearing if you are unable to attend the time and on the date specified. Please notify me by phone immediately if you wish to reschedule the hearing at _____.

Also, if you do not wish to appear at the hearing, please notify me.

Signature of coach/teacher/advisor

Cc: Principal/CEO
Extracurricular Activities Administrator

NOTICE OF PERMANENT DENIAL OF PARTICIPATION IN AN EXTRACURRICULAR PROGRAM

(Student)

(Date)

(Name of Parent or Guardian)

(Street)

(City)

(State)

You are hereby advised that _____ has been
(Name of Student)
permanently denied participation in _____ for the remainder
(Sport/activity)
of the _____. The reason(s) for this action is as follows:
(Year of sport/activity/performance season)

(Nature of misconduct, approximate date and time of occurrence, violation

Signature of extracurricular activities Administrator

Cc: Members of appeals board
Superintendent/CEO
Principal/Director
Student's file